

## Minutes of Congregational Council Meeting of Peace Lutheran Church

Wednesday, November 18, 2015

Present: Pastor Dalene Fuller Rogers, Susan Long, Jen Graham, Cindy Murray, Lourdes Davis, Chris Vanderlinden, and John Matyi (Report on roof repair). Absent: Frankie Sweetnam (Excused), Barbara Stegmiller (Excused).

Meeting called to order by Jenn Graham at 6:30 pm.

Devotions by Pastor Dalene. Isaiah 40, talked about racial prejudices, that God is above all.

Minutes of OCTOBER 21 Council meeting approved as corrected. Susan Long moved motion to accept, Cindy Murray seconded motion.

Roof Repairs: John Matyi reported on Roof Insurance. Church Mutual claim for "Roof Damages" was previously denied. After this summer storms, John worked with the shingle company to repair the roof but shingles fell off again. Workmanship was not covered in the contract. Shingles were warranted for 30 years. There is liability for damage The insurance company was contacted again and an evaluation was requested. They came late October, estimators work was received, and the adjusters presented an estimate for repairs. (See report) Received estimates from Raul Luna, Need Construction and A-1 Construction/Remodeling/Roofing. Church Mutual adjusters reduced replacement cost of \$7,129.63 for depreciation but this could be returned to Peace if justified. Questions arose about "Peak tiles evaluated?", Raul Luna's estimate if it indicated damage to decking, and Pastor expressed concern about a walk-around the building noting dented and cracked stucco. John to check with Church Mutual for follow-up about these concerns as well as to look at internal damage in all areas. It was suggested that that Church Mutual's form be used by all contractors but to black out their pricing. This would insure that all parties involved looked at same areas. Lourdes stated she could make the changes discussed. Action: John Matyi to call Church Mutual to request a re-inspection because of additional damage noted by contractor and to hold the remittance at this time. Requested three bids. Create adhoc Property Committee to review all bids and advise. Recommendation of John Moe made.

### Reports (Written reports attached to minutes)

PASTOR: Pastor Dalene said there was potential for nine people to become members of Peace. (Report attached)

PRESCHOOL DIRECTOR: (Report attached)

WORSHIP: Chrismons are being prepared by members of the committee so they can be decorated by children and members of Peace. They will be placed on the Christmas tree in the sanctuary. Prayer team has issued a "Call to Prayer" every Tuesday at 8PM starting the first Tuesday in Advent, Dec 1 and then every Tuesday in Advent at 8PM.

YOUTH AND FAMILY MINISTRY: There was a phone call today from someone interested in the position for the Youth and Family Ministry. Jenn Graham reported that there was an interest for a lock-in by the youth. There is one planned for Sunday, November 29 to Monday November 30 (no school Monday). Three youth have committed to come. Activities will include decorating Christmas and movies. Jenn Graham has permission forms for the lock-in. There is a possibility for a multi generational movie time over Christmas break.

FINANCIAL: Susan Reported that expenses were below budget. On Nov 1, there was a large deposit of \$12,250 for three Sundays. See Preschool data in attached report. For the month of October, the actual income (contributions and other) totaled \$9,820 which was \$2,638 below the budgeted amount of \$12,458. Actual expenses totaled \$13,852 which was \$5,661 below the budgeted amount of \$19,513. This resulted in a net loss of (\$4,032) which was \$3,023 below the budgeted net loss of (\$7,055). Fiscal YTD actual income totaled \$50,932 which was \$14,459 below the budgeted amount of \$65,391; and fiscal YTD actual expenses totaled \$68,388 which was \$23,106 below the budgeted amount of \$91,495. This resulted in a YTD net loss of (\$17,456) which was \$8,647 below the budgeted net loss of (\$26,104). The Council was reminded that the budget reflects the expenses related to the projected costs of hiring an ELCA full-time pastor based on Synod guidelines for compensation, and a Youth and Family Coordinator part-time for which the position is currently vacant. At October 31st, the general fund cash balance totaled \$26,900. (Report attached)

CALL COMMITTEE: Updates will be given on Sunday mornings.

STEWARDSHIP: See Pastor's report. Wine and Hymn event is on hold. Need a fundraising event: Fall - Oktoberfest, Spring - Safety such as for bikes. These would combine service to the community and raise money from food sales. Winter - luminarias, discussion on these involved other groups active in this event. These are all suggestions. Financial Cards - 20 Commitment cards have been submitted so far. The EFT giving is working well.

PROPERTY: 23 fluorescent bulbs burned out and replaced. Swamp coolers winterized by Surety. Tom Rood does the outside cooler. Tom buying ceiling tiles to replace damaged ones. The 6 foot wooden ladder we have is very unstable and should not be used.

#### OLD BUSINESS

1. Bids for roof replacement: See notes above.
2. Safety signs for the perimeter: Signs x3 are here, Tom has them and will post them.
3. Computer donations: The second computer is being scanned to delete data prior to being set up.
4. Recycling efforts: Jim Graham to set up bins for sorting and recycling of plastic. Jenn Graham helping with this.

5. Carpet for offices: Carpet is in Fellowship hall. Emilio needs the padding thickness required, he has padding. Pastor encourages a team needed to schedule and manage movers to move printer to library and back to office, to paint prior to carpet installation. Need representative from council to meet with Pastor, Jennifer, Jim and Tom. Looking at scheduling this for January.
6. Fundraiser "Wine and Hymns": See Stewardship above.
7. Membership Roster: At present suggest establishing a roster with names only and columns for individual to check as to what they want included (i.e. address, phone numbers, email, etc) in directory. Ask Jennifer to prepare roster.
8. Credit Cards: Authorize Frankie Sweetnam and Tom Rood to have church credit cards. Both need to be at church Wednesday to do so.
9. Mission Investment Fund: Names have been changed to have Cindy Murray and Frankie Sweetnam added and remove John Matyi and Herb Janssen.
10. Master File: This was previously recommended by Jenn Graham. It would help track expiration dates and hold contracts for such things as credit cards, phone, security, checking, keys and dated items. It would be a continuous file so that information is available to more than one person and kept current.
11. UPS Pod: They have committed to pay a \$100 fee to position pods on church property during the holiday season to assist their staff in making deliveries. They also provided a copy of proof of insurance so that church is not liable for their employees or products.
12. Cell Phone Tower: Jennifer to send an email to Jim Graham concerning this.
13. Adverse Weather SOP: Pastor/President of congregation would contact council. Jennifer could send emails and post on the church Web site. If there is a cancellation, there would not be anyone to open church. If Pastor unavailable, there is a Morning Prayer service available.
14. Church Records: Pastor Dalene checked with Synod and verified that these are the responsibility of the pastor to maintain. Cindy Murray asked Karen Benuska if she knew of any comprehensive church records and Karen said not that she was aware of. A "Comprehensive Parish Ledger" cost \$182.00. No action taken at this time.

#### NEW BUSINESS

1. Comparative Market Analysis for Property: Jim Graham not present.
2. What Will Happen After Pastor Dalene Leaves: Bishop usually delegates this issue, it will probably go to Pastor Sara Moening. May have a clearer picture at December Council meeting.
3. Google Drive: Chris Vanderlinden will set up and teach council how to use. It will be available for Council and Jennifer to post minutes, upload word documents to Google or use Google for new documents and use it to recommend changes or corrections prior to finalization.

4. Accessibility of Meeting Minutes: Two members have asked for access to Council meeting minutes other than them being posted on bulletin board which is presently done. Discussion included that monthly minutes at this time are not approved until the following month's meeting and would not be posted until they are approved. It was suggested that once they are approved, a copy could be posted on the church website. This seemed to be the consensus but no motion or vote by the council was done.

5. Missional Gathering 2015 "Many Voices One Song" : Lourdes Davis and Herb Janssen attended this event in Roswell, NM. Lourdes felt this was a very inspirational and provided information that we can use and refer to with our new pastor. We should review the information given and make some decisions as a council. She has a power point to send each council member about Behavioral Covenants and healthy starts. She suggested that council establish one for us. Council asked to review the email and the script that was given to each Council member. She said that we must do the "Voice Analysis" before we can do more.

Next meeting Wednesday, December 16, 2015 at 6:30PM

Meeting closed with Lord's Prayer

Meeting adjourned

Respectfully submitted,

Cynthia L. Murray, Secretary